

**WASHINGTON SUBURBAN SANITARY COMMISSION**  
**APPROVED - DEVELOPMENT SERVICES - PROJECT FEES**  
**Effective January 1, 2025**

**HYDRAULIC PLANNING ANALYSIS (HPA) (PHASE 1 - FEES)**

NAME OF FEE		DESCRIPTION	AMOUNT
<b>HPA Review Fees</b>	Hydraulic modeling for proposed water and sewer extension must be reviewed by WSSC to ensure that sizes, alignments, etc. are compatible with WSSC's Systems and with planned development. A property must have water and sewer service categories of 1, 2, 3, or 4 for a HPA review to be performed. <b>Note: A Basic fee will be charged for the initial submission, and if warranted, the Project Manager will invoice for the difference between the Moderate and Complex reviews.</b>		
	<b>Basic</b>	See DS Code, Section 203 - Additional Definitions for definition of Basic/Moderate/Complex reviews.	\$7,220
	<b>Moderate</b>		\$10,070
	<b>Complex</b>		\$12,275
<b>System Planning Forecast (SPF)</b>		When the property's water or sewer service categories are either 5 or 6, or when in need of major rezoning, a SPF is required. Modeling fees are the same as for an HPA. NOTE: a HPA review will be required to proceed with a mainline extension.	see above
<b>Environmental Site Contamination Review</b>		Process the Environmental Questionnaire with initial assessment for possible contamination review (NOTE: Database Search submitted by Applicant.)	\$485
<b>Prescreen Re-submission Fee for (rejected) HPA Review</b>		A fee to recover WSSC costs incurred for processing a Prescreen Review of a HPA project submission and rejecting it for having insufficient information or adequacies.	\$410
<b>HPA Extra Review Fee</b>		Additional reviews of HPA submittals due to changes/omissions.	\$1,510
<b>Amendment of HPA</b>	An <b>Amendment of HPA</b> must be obtained should the applicant want to make changes after issuance of the 'Letter of Findings' such as but not limited to: increasing the # of units or parts, changes to the layout, switching project type (WSSC-Built or SEP.) An <b>HPA Extra Review Fee</b> will be charged initially for all amendments. Note: The WSSC Project Manager will notify you of any additional fees due and the <u>specific amount</u> <b>after</b> their initial review determines the amendment does require HPA Modeling.		
	<b>HPA Extra Review Fee</b>	An HPA Extra Review Fee will be charged for each amendment unless the change is substantial. Substantial changes are determined by the hydraulic reviewer, and may include alignment changes, connection point changes, reconfigured parts or increases in flows. For substantial changes a new HPA review fee (basic, moderate or complex) will be charged instead.	\$1,510

WASHINGTON SUBURBAN SANITARY COMMISSION  
**APPROVED - DEVELOPMENT SERVICES - PROJECT FEES**  
**Effective January 1, 2025**

**SYSTEM EXTENSION PROCESS (SEP) DESIGN REVIEW (PHASE 2 - FEES)**

NAME OF FEE	DESCRIPTION	AMOUNT
<b>SEP Design Review</b>	The fee for reviewing submitted plans' compliance with results of hydraulic review and WSSC design requirements. <b>No more than three reviews are included.</b>	\$12,500
		\$7,650 if total development is 10 residential units or less
<b>Prescreen Re-submission Fee for (rejected) Design Review</b>	A fee to recover WSSC costs incurred for processing a Prescreen Review of a SEP (Phase 2) design plan review submission and rejecting it for having insufficient information or inadequacies.	\$410
<b>SEP Extra Review Fee</b>	Minor additional reviews of unsigned or signed Plans/Drawings (per review).	\$2,270
	Major/Splitting additional reviews of unsigned or signed Plans/Drawings (per review).	\$4,535
<b>Off-Site Service Connection Reimbursement</b>	Current cost of service connection for each non-applicant connection. Amount needs to accompany connection permit application. Applicant required to build connection. Upon release of service, applicant will be reimbursed the paid service connection fee by WSSC at prevailing 'service connection rate' for connections constructed by applicant.	Prevailing 'service connection rate'
<b>Construction Services</b>	9.3% of WSSC unit cost estimate OR 12.0% of contractor cost estimate.	9.3% of WSSC unit cost estimate OR 12.0% of contractor estimated construction cost
<b>Partial Release for Service</b>	Fee is for administrative work in changing records for partial releases - does not cover any required additional testing. Fee is for EACH partial release request up to 50% of a project's total permit count. Fee is applicable per EACH permit released in excess of 50%.	\$1,770

**WASHINGTON SUBURBAN SANITARY COMMISSION**  
**APPROVED - DEVELOPMENT SERVICES - PROJECT FEES**  
**Effective January 1, 2025**

**SITE UTILITY SYSTEM FEES (SU and MSU)**

NAME OF FEE		DESCRIPTION	AMOUNT
<b>SU Fees</b>	<b>SU Review Base Fee</b>	The base fee for reviewing submitted plans' compliance with WSSC design requirements. <b>No more than three reviews are included.</b> No minimum footage included in base fee.	\$4,875
	<b>SU Additional Fee per 100 feet Water</b>	Calculate water footage - if partial segment round to next 100 feet. (Calculate water and sewer footage separately.)	\$445 per each 100 ft segment or partial segment
	<b>SU Additional Fee per 100 feet Sewer</b>	Calculate sewer footage - if partial segment round to next 100 feet. (Calculate water and sewer footage separately.)	\$445 per each 100 ft segment or partial segment
	<b>Prescreen Re-submission Fee for (rejected) Design Review</b>	A fee to recover WSSC costs incurred for processing a Prescreen Review of a plan review submission and rejecting it for having insufficient information or inadequacies.	\$410
	<b>SU Extra Review Fee</b>	Additional reviews of unsigned or signed Plans/Drawings (per review).	\$2,350
	<b>SU Inspection Base Fee</b>	A base fee to recover WSSC costs incurred for WSSC inspection of the installation of the site utility system.	\$4,390.00
	<b>SU Inspection Pipeline Fee</b>	Calculate fee per each linear foot of pipe (combined water and sewer).	\$10.00 per linear foot of pipe
<b>MSU Fees</b>	<b>MSU Review Fee</b>	The fee for reviewing submitted plans' compliance with WSSC design requirements. <b>No more than three reviews are included.</b>	\$1,660
	<b>Prescreen Re-submission Fee for (rejected) Design Review</b>	A fee to recover WSSC costs incurred for processing a Prescreen Review of a plan review submission and rejecting it for having insufficient information or inadequacies.	\$410
	<b>MSU Extra Review Fee</b>	Additional reviews of unsigned or signed Plans/Drawings (per review).	\$610

**WASHINGTON SUBURBAN SANITARY COMMISSION**  
**APPROVED - DEVELOPMENT SERVICES - PROJECT FEES**  
**Effective January 1, 2025**

**DEVELOPER RELOCATION PROCESS (DRP) FEES**

NAME OF FEE		DESCRIPTION	AMOUNT
<b>DR Type DRP Project</b>	<b>DR Type Design Review</b>	The fee for reviewing submitted plans' compliance with WSSC design requirements. <i>No more than three reviews are included.</i>	\$12,500
	<b>Prescreen Re-submission Fee for (rejected) Design Review</b>	A fee to recover WSSC costs incurred for processing a Prescreen Review of a plan review submission and rejecting it for having insufficient information or inadequacies.	\$410
	<b>DR Type Extra Review Fee</b>	Minor additional reviews of unsigned or signed Plans/Drawings (per review).	\$2,270
		Major additional reviews of unsigned or signed Plans/Drawings (per review).	\$4,535
	<b>DR Type Inspection Base Fee</b>	A base fee to recover WSSC costs incurred for WSSC inspection of the construction of the DR Type DRP project.	\$4,390
	<b>DR Type Inspection Pipeline Fee</b>	Calculate fee per each linear foot of new pipeline or replacement (combined water and sewer).	\$10.00 per linear foot of pipe
<b>Non-DR Type DRP Project</b>	<b>Non-DR Type Design Review</b>	The fee for reviewing submitted plans' compliance with WSSC design requirements. <i>No more than three reviews are included.</i>	\$5,590
	<b>Prescreen Re-submission Fee for (rejected) Design Review</b>	A fee to recover WSSC costs incurred for processing a Prescreen Review of a plan review submission and rejecting it for having insufficient information or inadequacies.	\$410
	<b>Non-DR Type Extra Review Fee</b>	Additional reviews of unsigned or signed Plans/Drawings (per review).	\$1,510
	<b>Non-DR Type Inspection Fee</b>	Based on Standard Unit Costs (See Non-DR Type DRP Inspection Unit Cost Sheet).	\$285 per inspection

**WASHINGTON SUBURBAN SANITARY COMMISSION**  
**APPROVED - DEVELOPMENT SERVICES - PROJECT FEES**  
**Effective January 1, 2025**

**WSSC-BUILT PROCESS FEES**

**PHASE 1 - FEASIBILITY REVIEW FEES**

NAME OF FEE	DESCRIPTION	AMOUNT
<b>Feasibility Submission Fee</b>	To recover the cost of processing the application and conducting a very preliminary review of project scope and a ballpark construction estimate used for discussion purposes only to determine if the applicant wants to proceed	\$2,140 <b>Non-refundable</b>
<b>Feasibility Review &amp; Report Fee</b>	To recover the cost of a comprehensive feasibility review and the preparation of a detailed 'Letter of Findings'.	\$19,105

**PHASE 2 - FEES**

<b>Deficit Payment</b>	When the design plans have been approved, a final costing will be conducted to determine if a Deficit Amount will be required.	<b>Varies</b> Deficit amount varies depending on the project and front foot benefits
<b>Design Deposit for Applicant's Engineer Design</b>	If the Applicant is requesting their private Engineer prepare the design drawings, a fee of 3% of the construction costs is required. After the plans have been approved and the project is ready for bid/construction, the 3% deposit will be applied to the deficit amount owed or refunded back to the Applicant if no deficit is required.	3% of historical WSSC costs deposited until the design is complete and the project is forwarded for bid/construction
<b>In-House Design Deposit for WSSC Design (Engineering Deposit)</b>	If the Applicant is requesting WSSC prepare design drawings, an amount of the estimated design cost is required. After the plans have been approved and the project is ready for bid/construction, the estimated design cost will be applied towards the deficit amount or refunded back to the Applicant if no deficit is required	<b>Total Estimated Design Cost</b>

**PHASE 3 - FEES**

<b>Front Foot Benefits</b>	When service is provided, properties served will be assessed a front foot benefit, which will be included on the properties' tax bill.	Determined using the existing process for establishment of Front Foot Benefit costs
----------------------------	--	---

**WASHINGTON SUBURBAN SANITARY COMMISSION**  
**APPROVED - DEVELOPMENT SERVICES - PROJECT FEES**  
**Effective January 1, 2025**

**MISCELLANEOUS FEES**

NAME OF FEE		DESCRIPTION	AMOUNT
<b>Government Referred Plan Review</b>	<b>Review Fee</b>	Major Development – over 10 units or commercial	\$1,845
		Minor Development – 10 or less residential units	\$790
	<b>Re-Review Fee</b>	Major Development – over 10 units or commercial	\$790
		Minor Development – 10 or less residential units	\$395
<b>Rights-of-Way Release Review Fee</b>		WSSC researches and reviews the description and records the final document.	\$1,700 per each document recorded
<b>Rights-of-Way Acquisition Reimbursement</b>		The applicant pays all direct costs of the ROW, Appraisals, title reports, and court fees etcetera; plus direct cost and overhead for staff time (including attorneys.) Up front deposit of \$10,000 is required.	Actual Cost
<b>Preparation of 'Hold Harmless' Agreement Fee</b>			\$1,980
<b>Dishonored Check Fee &amp; Dishonored Electronic Payment Fee</b>		Applies to all dishonored (returned) checks and all dishonored electronic payments.	
		Water only or Water & Sewer	\$35
		Sewer only	\$35
<b>Sale of Copies: plans, plats, 200' reference maps</b>			\$5.00 per xerographic sheet
<b>Cash/Check in lieu of Labor/Material/ or Performance Bond</b>			
<b>Erosion &amp; Sediment (E&amp;S) Control Permit Fee</b>		Minimum E&S Control Permit fee for DSD projects as determined by Engineering and Environmental Services Division and indicated on the Erosion and Sediment Control (E&S) Permit Application for Major Utility Construction.	\$120 or \$ .45 per linear foot for major projects
<b>Variance Review Fee</b>		Review of requests for variance from design manual requirements - above and beyond the normal plan review. Applicable to all project/plan types.	\$1,500
<b>Transfer of Project Ownership (or Name Change)</b>		If the project owner or project name change has occurred: a 'Transfer of Project Ownership' is processed to reflect new information. NOTE- any refund payment is payable to the 'Applicant' of record at completion of all conditions. Transfer of Project Ownership can be done in conjunction with a project amendment if applicable.	\$350
<b>Shutdown Fee</b>	<b>Simple</b>	Estimated number of shutdowns required, valves 12" and less in size.	\$1,275
	<b>Complex</b>	Estimated number of shutdowns involving a valve greater than 12".	\$2,895

**Note: Other charges in addition to those listed above are required to obtain service**

**WASHINGTON SUBURBAN SANITARY COMMISSION**  
**APPROVED - DEVELOPMENT SERVICES - PROJECT FEES**  
**Effective January 1, 2025**

**PLUMBING AND FUEL GAS (PFG) PLAN REVIEW FEES**

NAME OF FEE		DESCRIPTION	AMOUNT
<b>PFG Plan Extra Review Fee</b>	<b>25 Fixtures or Less</b>	Additional reviews of unsigned or signed Plans/Drawings (per review) for PFG plans with 25 fixtures or less.	\$260
	<b>26 - 200 Fixtures</b>	Additional reviews of unsigned or signed Plans/Drawings (per review) for PFG plans with 26-200 fixtures.	\$730
	<b>Over 200 Fixtures</b>	Additional reviews of unsigned or signed Plans/Drawings (per review) for PFG plans with over 200 fixtures.	\$1,700
<b>Prescreen Re-submission Fee for (rejected) PFG Review</b>		A fee to recover WSSC costs incurred for processing a Prescreen Review of a PFG plan review submission and rejecting it for having insufficient information or inadequacies.	\$190