

WASHINGTON SUBURBAN SANITARY COMMISSION

BOARD OF ETHICS

OPEN SESSION MINUTES

Wednesday, June 12, 2024
Commissioners' Conference Room
Laurel, Maryland

The Board of Ethics ("Board") met in person to conduct an Open Session pursuant to Maryland Code Annotated, General Provisions Article, Title 3, Open Meetings Act, § 3-305(b)(13).

Chair Pruden called the meeting to order at 1:03 p.m. with the following members present:

George Pruden II, Chair
Steven Hausman, Member
Jeffrey Hysen, Member
Chandria Slaughter, Alternate Member

Also present:

Angelique Dorsey White, Ethics Officer
Lisa Arnquist, Legal Counsel to the Board
Tamika Taylor, Associate General Counsel, Office of Inspector General
Latonya Allen, Administrative Assistant.

Open Session

Approval of Open Session Minutes – May 9, 2024

The Board reviewed the draft Open Session Minutes from the May 9, 2024 meeting.

On motion of Mr. Hysen and seconded by Mr. Pruden, three members of the Board (Hysen, Pruden, and Hausman) voted to approve the May Open Session Minutes.

Matters of Discussion

Ethics Program Monthly Report

Ms. Dorsey White provided an update on the activities in the Ethics Office for May 2024. She reported that she provided ethics training to 18 new employees as part of the onboarding process.

Ms. Dorsey White shared that the Ethics Office provided guidance on 28 matters. The category that received the most inquiries was Disclosure Statements.

Ethics Spotlight

Ms. Dorsey White shared that the Ethics Spotlight, “Fostering an Ethical Culture” will be presented at the June 18, 2024 Commission meeting. She selected this topic based on recent training and trends in the industry.

Delinquent Financial Disclosure Filer(s)

Ms. Allen reported that there were no delinquent financial disclosure filers.

Closed Session Approval

At 1:12 p.m., on motion of Dr. Hausman and seconded by Mr. Hysen, three members of the Board (Hausman, Hysen, and Pruden) voted to conduct a Closed Session pursuant to Maryland Code Annotated, General Provisions Article, Title 3, Open Meetings Act, § 3-305(b)(13) to approve May 9, 2024 Closed Session Minutes; General Provisions Article § 3-305(b)(13) and WSSC Code of Ethics Ch. 1.70.110 to address one Complaint; General Provisions Article § 3-305(b)(13) and WSSC Code of Ethics Ch. 1.70.070 to

address one Waiver Request; General Provisions Article § 3-305(b)(13) and WSSC Code of Ethics Ch. 1.70.060 to address one Advisory Opinion request; General Provisions Article § 3-305(b)(1)(ii) to discuss a personnel matter that affects one or more specific individuals; and General Provisions Article § 3-305(b)(7) to obtain legal advice regarding one Complaint, one Waiver request, one Advisory Opinion request, a personnel matter, and Potential Complaints/Legal Investigations.

Attendees: Chair George Pruden; Member Steven Hausman; Member Jeffrey Hysen; and Alternate Member Chandria Slaughter. Staff present: Ethics Officer Angelique Dorsey White; Legal Counsel to the Board Lisa Arnquist; and Administrative Assistant Latonya Allen.

Closed Session

Approval of Closed Session Minutes – May 9, 2024

The Board reviewed the draft Closed Session Minutes from the May 9, 2024 meeting.

On motion of Mr. Hysen and seconded by Dr. Hausman, three members of the Board (Hysen, Hausman, and Pruden) voted to approve the May Closed Session Minutes.

Complaint C-23-01

Ms. Dorsey White provided an update on this case.

Waiver Request W-24-02

Ms. Dorsey White provided an update on this waiver request.

On motion of Mr. Hysen and seconded by Dr. Hausman, three members of the Board (Hysen, Hausman, and Pruden) voted to deny the requested waiver and to approve the drafted Waiver Request decision as amended, subject to the signature of the Chair.

Advisory Opinion A-24-01

Chief Procurement Officer Caprecia Poole-Williams arrived at 2:01 p.m.

Ms. Poole-Williams provided an overview of this matter.

Ms. Poole-Williams left the meeting at 2:11 p.m.

Potential Complaints

PC2024-12

Ms. Dorsey White provided an update on this matter.

On motion of Dr. Hausman and seconded by Mr. Hysen, three members of the Board (Hausman, Hysen, and Pruden) voted to file a complaint on its own motion pursuant to Code of Ethics Ch. 1.70.080(b) for a violation of Ch. 1.70.200(a)(c).

PC2024-14

Ms. Dorsey White provided an overview of this matter.

PC2024-15

Ms. Dorsey White provided an overview of this matter.

PC2024-16

Ms. Dorsey White provided an overview of this matter.

On motion of Dr. Hausman and seconded by Mr. Hysen, three members of the Board (Hausman, Hysen, and Pruden) voted to file a complaint on its own

motion pursuant to Code of Ethics Ch. 1.70.080(b) for a violation of Ch. 1.70.340(c).

PC2024-17

Ms. Dorsey White provided an overview of this matter.

On motion of Dr. Hausman and seconded by Mr. Hysen, three members of the Board (Hausman, Hysen, and Pruden) voted to file a complaint on its own motion pursuant to Code of Ethics Ch. 1.70.080(b) for a violation of Ch. 1.70.340(c).

Legal Investigations

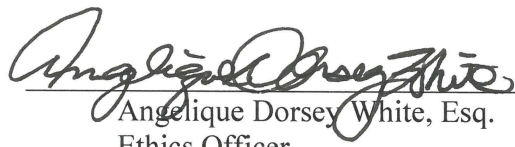
Ms. Arnquist provided updates on legal matters.

Personnel Matter

The Board discussed this matter.

Adjournment

On motion of Dr. Hausman and seconded by Mr. Hysen, three members of the Board (Hausman, Hysen, and Pruden) voted to adjourn the meeting at 3:32 p.m.



Angelique Dorsey White, Esq.
Ethics Officer