

Emergency Operations Plan

202.1 PURPOSE AND SCOPE

This policy clarifies the role of the Washington Suburban Sanitary Commission Police Department and responsibilities of its members pertaining to large scale emergencies and the Maryland Department of Emergency Management operating under the State of Maryland Emergency Operations Core Plan.

202.2 POLICY

The Washington Suburban Sanitary Commission Police Department will prepare for large scale emergencies within and outside its jurisdiction through planning and mutual cooperation with other agencies.

The WSSC Water Operations Plan complies with the State of Maryland's Emergency Operations Core Plan, as part of the Comprehensive Emergency Management Program (Md. Code PS § 14-109; Md. Code PS § 14-110). This plan provides guidance for emergency operations within and outside its borders as may be required.

202.3 ACTIVATING THE EMERGENCY OPERATIONS PLAN

The Emergency Operations Plan can be activated in a number of ways. Any WSSC Water Employee can identify an incident that may result in activation under this plan and should notify their Department Director or equivalent who can coordinate that decision. The Production Department, Utility Services Department, Systems Control Division, Police & Homeland Security Division, Emergency Call Center, Utility Services Division, or designees, are permitted to make an initial determination of the Emergency Operational Level for an event. As information about an incident is gathered and the situation is better understood, the level may be modified.

For the Washington Suburban Sanitary Commission Police Department, the Chief of Police or the highest ranking on-duty supervisor may activate the local Emergency Operations Plan in response to a major emergency.

The declaration of a local state of emergency may only be made by the WSSC Water Commissioners – typically after a recommendation from the General Manager/CEO. Such a declaration activates the WSSC Water's response (if not already activated) and recovery plan and provides additional authorities to the General Manager/CEO (Article 4 of the WSSC Bylaws, Rules, and Regulations).

Upon activation of the plan, the Chief of Police or the authorized designee will assist with mutual aid response from local, state, and federal law enforcement agencies (Md. Code PS §14-701; Md. Code PS §14-801; Md. Code PS § 14-601; Md. Code CP § 2-105).

202.3.1 RECALL OF PERSONNEL

In the event that the Emergency Operations Plan is activated, all employees of the Washington Suburban Sanitary Commission Police Department are subject to immediate recall to service.

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Employees may also be subject to recall during extraordinary circumstances as deemed necessary by the Chief of Police or the highest ranking on-duty supervisor.

Failure to promptly respond to an order to report for duty may result in discipline.

202.4 LOCATION OF THE EMERGENCY OPERATIONS PLAN

Copies of the Emergency Operations Plan are available in Administrative Services, the Patrol Commander's office and Security Operations Center. All supervisors should familiarize themselves with the Emergency Operations Plan and the roles members will play when the plan is implemented. The Administrative Services Commander should ensure that department members are familiar with the roles they will play when the plan is implemented.

202.5 EMERGENCY OPERATIONS PLAN REVIEW

The Chief of Police or the authorized designee shall review the Emergency Operations Plan at least once every two years and ensure that the plan conforms to any revisions made by the National Incident Management System (NIMS). The Chief of Police or the authorized designee should appropriately address any needed revisions.